



# CABINET

Tuesday, 29th September, 2020  
at 6.00 pm

All Council meetings until further notice will be held remotely. You can watch it online using the following link: [https://youtu.be/AwrbdumsF\\_g](https://youtu.be/AwrbdumsF_g)

## MAYOR AND CABINET (The Executive)

### Councillors:

Mayor Philip Glanville (Chair)

Mayor of Hackney

Councillor Anntoinette Bramble (Vice-Chair)

Deputy Mayor of Hackney and Cabinet Member for Education, Young People and Children's Social care

Councillor Jon Burke

Cabinet Member for Energy, Waste, Transport and Public Realm

Councillor Christopher Kennedy

Cabinet Member for Health, Adult Social Care and Leisure

Councillor Clayeon McKenzie

Cabinet Member for Housing Services

Councillor Guy Nicholson

Cabinet Member for Planning, Business and Investment

Councillor Rebecca Rennison

Deputy Mayor of Hackney and Cabinet Member for Finance, Housing Needs, and Supply

Councillor Caroline Selman

Cabinet Member for Community Safety, Policy and the Voluntary Sector

Councillor Carole Williams

Cabinet Member for Employment, Skills and Human Resources

Councillor Caroline Woodley

Cabinet Member for Families, Early Years and Play

### Mayoral Advisers:

Councillor Sem Moema

Private Renting and Housing Affordability

Councillor Yvonne Maxwell

Older People

### Tim Shields

Contact: Andrew Spragg, Governance Services Team Leader

### Chief Executive

Tel: 020 8356 5036

[andrew.spragg@hackney.gov.uk](mailto:andrew.spragg@hackney.gov.uk)

21 September 2020

The press and public are welcome to attend this meeting.  
Please see the agenda front-sheet for the youtube link to the  
livestream.

Whilst much of the business on the agenda for this meeting will be open to the public and media to attend, there will sometimes be business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is the formal 5 clear day notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that this Cabinet meeting will not be held partly in private.

The 28 clear day notice for this meeting was published last month in the Executive Meetings and Key Decisions Notice. This gave notice that there was no intention to meet in private after the public meeting to consider reports which contain exempt or confidential information.

## ADDITIONAL MEETING INFORMATION

### Meeting Dates

19 October 2020  
30 November 2020  
14 December 2020  
21 January 2021  
22 February 2021  
22 March 2021  
26 April 2021

### Public Involvement

The public have the right to ask questions or submit petitions or deputations to Cabinet meetings.

Contact Governance Services (Tel: 020 8356 5036) for further information on how this can be arranged. Or email: [andrew.spragg@hackney.gov.uk](mailto:andrew.spragg@hackney.gov.uk)

Further information can also be found within Part 4 of the Council's Constitution (which can be seen on the website [www.hackney.gov.uk](http://www.hackney.gov.uk) at this link –

<http://mginternet.hackney.gov.uk/documents/s36746/4.4%20-%20Executive%20Procedure%20Rules.pdf>

### Contact for Information

Andrew Spragg  
Tel: 020 8356 3056  
Email: [andrew.spragg@hackney.gov.uk](mailto:andrew.spragg@hackney.gov.uk)

# CABINET AGENDA

## Tuesday, 29th September, 2020

### ORDER OF BUSINESS

**1 Apologies for Absence**

**Item No Urgent Business**

**2** The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under Item 16 below. New items of exempt business will be dealt with at Item 21 below).

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

**Item No Declarations of interest - Members to declare as appropriate**

**3** A Member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A Member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 8.1-15.2 of Section Two of Part 5 of the Constitution and Appendix A of the Members' Code of Conduct.

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

**Item No Notice of intention to conduct business in private, any representations received and the response to any such representations**

4

On occasions part of the Cabinet meeting will be held in private and will not be open to the public if an item is being considered that is likely to lead to the disclosure of exempt or confidential information. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (the "Regulations"), members of the public can make representations about why that part of the meeting should be open to the public.

This agenda contains exempt items as set out at **Item 17: Exclusion of the Press and Public**. No representations with regard to these have been received.

This is the formal 5 clear day notice under the Regulations to confirm that this Cabinet meeting will be partly held in private for the reasons set out in this Agenda.

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

5

**Questions/Deputations/Petitions**

**Item No**

**Unrestricted minutes of Cabinet Procurement Committee - 6 July 2020**

6

To receive the minutes of the Cabinet Procurement Committee (CPC) held on 6 July 2020 - for noting only.

**(Pages 1 - 14)**

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

**Item No**

**Unrestricted minutes of the previous meeting of Cabinet held on 20 July 2020**

7

To agree the minutes of the previous meeting of Cabinet held on 20 July 2020.

**(Pages 15 - 44)**

**Wards Affected**

**Contact Officers**

Clifford Hart, Senior Governance Officer

**Item No**

**2020/21 Overall financial position, property disposals and acquisitions report which takes account of the estimated financial impact of COVID 19 and the on-going emergency. - Key Decision No.FCR Q 97**

<b>8</b>	This report will advise Cabinet of the July 2020 OFP latest position on the Council's budgetary position in 2020/21.	<b>(Pages 45 - 84)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
		Russell Harvey, Senior Financial Control Officer Tel: 020 8356 3611
<b>Item No</b>	<b>Capital Update Report - Key Decision No. FCR Q 96</b>	
<b>9</b>	This report updates Cabinet on the current position of the Capital Programme and seeks spending and resource approval as required to enable officers to proceed with the delivery of those schemes as set out in section 9 of this report.	<b>(Pages 85 - 98)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
		Michael Honeysett, Director of Financial Management Tel: 020 8356 3611
<b>Item No</b>	<b>Emergency Transport Strategy - Key Decision No. NH Q 93</b>	
<b>10</b>	This report seeks Cabinet approval for the overall Emergency Transport Plan and the projects contained within it.	<b>(Pages 99 - 266)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
All Wards		Aled Richards, Director of Public Realm
<b>Item No</b>	<b>NON KEY - Woodberry Down - Phase 3 - Land Appropriation</b>	
<b>11</b>	This report requests Cabinet authority to appropriate for planning purposes the land outlined in red on the plan at Appendix 1 - Woodberry Down - Phase 3	<b>(Pages 267 - 280)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
Woodberry Down		
<b>Item No</b>	<b>Land at Bowes Field - Key decision no. FCR Q33</b>	
<b>12</b>	This report seeks Cabinet's authority to dispose of a parcel of freehold land held by the Council at Chipping Ongar, Essex.	<b>(Pages 281 - 292)</b>
<b>Wards Affected</b>		<b>Contact Officers</b>
		David Mitchell Tel: 020 8356 8108

<b>Item No</b>	<b>Schedule of Local Authority School Governor appointments</b>	
13	To agree the School Governor appointments.	
	<b>Wards Affected</b>	<b>Contact Officers</b>
<b>Item No</b>	<b>Appointments to Outside Bodies</b>	
14	The schedule lists appointments to outside bodies.	
	<b>Wards Affected</b>	<b>Contact Officers</b>
<b>Item No</b>	<b>New items of unrestricted urgent business</b>	
15	To consider any items admitted at Item 2 above.	
	<b>Wards Affected</b>	<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer
<b>Item No</b>	<b>Exclusion of the press and public</b>	
16	<p><u>Note from the Governance Services Manager</u></p> <p>Items 18-20 allow for the consideration of exempt information in relation to items 7, and 11 respectively.</p> <p><b>PROPOSED RESOLUTION TO BE MOVED BY THE MAYOR:</b></p> <p>That the press and public be excluded from the remainder of the meeting as the items below contain exempt information, as defined under paragraph, 3 &amp; 5 of Part 1, schedule 12A of the Local Government Act 1972.</p>	
	<b>Wards Affected</b>	<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer



<b>Item No</b>	<b>Exempt minutes of the previous meeting of Cabinet held on 20 July 2020</b>	
<b>17</b>	To confirm the exempt minutes of the Cabinet meeting held on 20 July 2020 as a correct record.	<b>(Pages 293 - 294)</b>
	<b>Wards Affected</b>	<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer
<b>18</b>	<b>Exempt minutes of Cabinet Procurement Committee held on 6 July 2020</b>	<b>(Pages 295 - 296)</b>
<b>Item No</b>	<b>New items of exempt urgent business</b>	
<b>19</b>	To consider any EXEMPT items admitted at Item 2 above.	
	<b>Wards Affected</b>	<b>Contact Officers</b>
		Clifford Hart, Senior Governance Officer

## Access and Information

### Location

Hackney Town Hall is on Mare Street, bordered by Wilton Way and Reading Lane.

**Trains** - Hackney Central Station (London Overground) - Turn right on leaving the station, turn right again at the traffic lights into Mare Street, walk 200 metres and look for the Hackney Town Hall, almost next to The Empire immediately after Wilton Way.

**Buses** 30, 48, 55, 106, 236, 254, 277, 394, D6 and W15.

### Facilities

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall.

Induction loop facilities are available in the Assembly Halls, Rooms 101, 102 and 103 and the Council Chamber.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

### Copies of the Agenda

The Hackney website contains a full database of meeting agendas, reports and minutes. Log on at: [www.hackney.gov.uk](http://www.hackney.gov.uk)

Paper copies are also from the Governance Services Officer whose contact details are shown on page 2 of the agenda.

### Council & Elections Website – [www.hackney.gov.uk](http://www.hackney.gov.uk)

The Council & Elections section of the Hackney Council website contains details about the democratic process at Hackney, including:

- Mayor of Hackney
- Your Councillors
- Cabinet
- Speaker
- MPs, MEPs and GLA
- Committee Reports
- Council Meetings
- Executive Meetings and Key Decisions Notice
- Register to Vote
- Introduction to the Council
- Council Departments

## DEMOCRATIC PROCESS

### Representation

Contact details for all Councillors are available on the website or by calling 020 8356 3373.

Ward Councillors may be contacted at their surgeries or through the Members' Room at the Town Hall (020 8356 3373).

You may also write to any Councillor or a member of the Cabinet c/o Hackney Town Hall, Mare Street, London E8 1EA.

### Scrutiny Procedures

Details are listed in Part 4 of the Council's constitution, see the website for more details or contact the Head of Overview and Scrutiny on 020 8356 3312

### Executive Meetings and Key Decisions Notice

The procedure for taking Key Decisions is listed in Part 4 of the Council's Constitution, available on the website ([www.hackney.gov.uk](http://www.hackney.gov.uk)).

The Executive Meetings and Key Decisions Notice showing Key Decisions to be taken is available on the Council's website. If you would like to receive a paper copy please contact Governance Services (Tel: 020 8356 3597). Or email: [Clifford.hart@hackney.gov.uk](mailto:Clifford.hart@hackney.gov.uk)

### Emergency Procedures

In case of fire or any other emergency the Head of Governance Services or his/her nominated officer will ensure orderly evacuation of all those present in the meeting room. All Members Officers and members of the public should proceed without delay to the assembly meeting point near the car park at the back of the Town Hall where the nominated officer will conduct a count of all who have been evacuated to ensure that all are safe.

### Advice To Members And Officers On Handling Exempt Papers

- Do not photocopy
- Store securely for as long as you hold it
- All papers can be given to Governance Services Officers who will dispose of them appropriately and arrange for them to be recycled
- Note that copies of all exempt papers are held by Governance Services staff.

## Rights of Press and Public to Report on Meetings

Where a meeting of the Council and its committees are open to the public, the press and public are welcome to report on meetings of the Council and its committees, through any audio, visual or written methods and may use digital and social media providing they do not disturb the conduct of the meeting and providing that the person reporting or providing the commentary is present at the meeting.

Those wishing to film, photograph or audio record a meeting are asked to notify the Council's Monitoring Officer by noon on the day of the meeting, if possible, or any time prior to the start of the meeting or notify the Chair at the start of the meeting.

The Monitoring Officer, or the Chair of the meeting, may designate a set area from which all recording must take place at a meeting.

The Council will endeavour to provide reasonable space and seating to view, hear and record the meeting. If those intending to record a meeting require any other reasonable facilities, notice should be given to the Monitoring Officer in advance of the meeting and will only be provided if practicable to do so.

The Chair shall have discretion to regulate the behaviour of all those present recording a meeting in the interests of the efficient conduct of the meeting. Anyone acting in a disruptive manner may be required by the Chair to cease recording or may be excluded from the meeting. Disruptive behaviour may include: moving from any designated recording area; causing excessive noise; intrusive lighting; interrupting the meeting; or filming members of the public who have asked not to be filmed.

All those visually recording a meeting are requested to only focus on recording councillors, officers and the public who are directly involved in the conduct of the meeting. The Chair of the meeting will ask any members of the public present if they have objections to being visually recorded. Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed. Failure by someone recording a meeting to respect the wishes of those who do not wish to be filmed and photographed may result in the Chair instructing them to cease recording or in their exclusion from the meeting.

If a meeting passes a motion to exclude the press and public then in order to consider confidential or exempt information, all recording must cease and all recording equipment must be removed from the meeting room. The press and public are not permitted to use any means which might enable them to see or hear the proceedings whilst they are excluded from a meeting and confidential or exempt information is under consideration.

Providing oral commentary during a meeting is not permitted.

## ADVICE TO MEMBERS ON DECLARING INTERESTS

Hackney Council's Code of Conduct applies to **all** Members of the Council, the Mayor and co-opted Members.

This note is intended to provide general guidance for Members on declaring interests. However, you may need to obtain specific advice on whether you have an interest in a particular matter. If you need advice, you can contact:

- The Director of Legal & Governance;
- The Legal Adviser to the committee; or
- Governance Services.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

### 1. Do you have a disclosable pecuniary interest in any matter on the agenda or which is being considered at the meeting?

You will have a disclosable pecuniary interest in a matter if it:

- i. Is of a description specified in regulations made by the Secretary of State and either:
  - a) Is an interest of yours, or
  - b) Is an interest of
    - Your spouse or civil partner
    - A person with whom you are living as husband and wife, or
    - A person with whom you are living as if you were civil partners

And you are aware that that other person has that interest

### 2. If you have a disclosable pecuniary interest in an item on the agenda you must:

- i.
- ii. If you attend a meeting and are aware that you have a disclosable pecuniary interest in any matter to be considered, or being considered, at that meeting, you must subject to the sensitive interest rules, disclose that interest to the meeting and, unless you have obtained a dispensation, you cannot participate in any further discussion on the matter and must leave the meeting room whilst the matter is under discussion and takes place.
- ii. If you have, however, obtained dispensation from the Monitoring Officer or Standards Committee you may remain in the room and participate in the meeting. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a pecuniary interest.

### 3. Do you have any other interest on any matter on the agenda which is being considered at the meeting?

A Member will have 'other interests' in a matter if:

- i. A Member is a member of an external body, this must be disclosed on the interests form and declared at meetings.
- ii. When contractual, financial, consent, permission or licence matters are under consideration relating to an external body on which you sit as a Member, such an interest must be declared and you cannot participate in the meeting as a Member of the Committee and must leave the meeting whilst the matter is under discussion and takes place
- iii. When contractual, financial, consent, permission or licence matters are under consideration and you have actively engaged in supporting an individual or organisation on the matter, you cannot participate in the meeting as a member of the Committee and must leave the meeting whilst the matter is under discussion and takes place.
- iv. Where a Member has received a gift or hospitality with an estimated value of at least £25, this must be disclosed on the register of interests form and declared at meetings.

### 4. If you have other interests in an item on the agenda you must:

- i.
- ii. Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- iii. You may remain in the room, participate in any discussion or vote provided that contractual, financial, consent, permission or licence matters are not under consideration relating to the item in which you have an interest.
- iv. If you have an interest in a contractual, financial, consent, permission or licence matter under consideration, you must leave the room unless you have obtained a dispensation from the Monitoring Officer or Standards Committee. You cannot stay in the room or public gallery whilst discussion of the item takes place and you cannot vote on the matter. In addition, you must not seek to improperly influence the decision. Where members of the public are allowed to make representations, or to give evidence or answer questions about the matter you may, with the permission of the meeting, speak on a matter then leave the room. Once you have finished making your representation, you must leave the room whilst the matter is being discussed.
- v. If you have been granted dispensation, in accordance with the Council's dispensation procedure you may remain in the room. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a non pecuniary interest.

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## Further Information

Advice can be obtained from Dawn Carter-McDonald, Interim Director of Legal and Governance on 020 8356 6234 or email [dawn.carter-mcdonald@hackney.gov.uk](mailto:dawn.carter-mcdonald@hackney.gov.uk)



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